



All Caswell Dunes Unit Owners:

Hello, Neighbors.

Please review the information below for important updates at Caswell Dunes.

You've Got Packages

In order to mitigate complications with your US Post Office package deliveries, we are providing every owner with a key to the parcel box. 1 key for the parcel box. If there is a problem with your key or if you are one of the few units that do not have a mailbox, please contact LRES and the Board to arrange for key or new key pickup through the [Question/Comment](#) form on the website.

When you receive a parcel, the mail carrier will place a colored paper with text, *Parcel Waiting*, in your box. You will need to **retrieve your package within 2 days (48 hours) of delivery**. Larger packages and overflow will be placed in the ClubHouse.

If your key is lost, contact LRES For replacement. **The charge for a replacement key will be \$50.00. We strongly encourage you to make at least 1 back-up copy** on your own to avoid having to pay replacement costs. You can do so at any hardware store or kiosk where keys can be made.

Please discourage your short term renters from having packages delivered while visiting. Neither LRES nor Board Members will open the parcel box for someone who is not an owner at Caswell Dunes. All packages delivered by the US Post Office and many packages that are shipped by UPS will be delivered to the parcel box. (UPS works with the Post Office for final home delivery in this area.) Additionally, our mail delivery timeframes are normally longer than larger communities, so renters may have to check out before packages can be received.

Please contact the Board and LRES through the [Question/Comment](#) form on the website with questions, concerns or comments regarding the content in this email.

Regards,

LRES Association Management

Caswell Dunes, Inc., Board of Directors