

**Key information on how to utilize CaswellDunesHOA.com
website**

Our CaswellDunesHOA.com website is for property owners in Caswell Dunes HOA. Please remember to ALWAYS communicate with LRES and the CD Board via this website or CaswellDunesHOA@outlook.com so that we are better able to assist and track requests. Click on submit a questions/comment enter our password "Caswell" to log in.

We are going to breakdown the "tool bar" on the home page and share information on how to leverage the site.

First up on the tool bar.....Home

When you click on or hover over "**Home**" a drop down menu will appear:

Current Conditions a live view of our beach

Next up on the tool barLRES/Association Mgmt

When you click on "**LRES/Association Mgmt**" all of our contacts including emails and phones numbers for service will appear:

Next up on the tool barLiving Here

When you click on or hover over "**Living Here**" a drop down menu will appear:

- Trash and Recycling
- Edge Information (Landscaper)
- Caswell Beach Golf Cart Rules
- Pool Information
- Pest Services
- Nature
- Clubhouse Events Calendar
- Caswell Dunes Club House
- Pet Registry
- Homeowner Directory
- Town of Caswell Beach Information'
- Social Event Info and Pics

Next up on the tool barHomeowners Association

When you click on or hover over "**Homeowners Association**" a drop down menu will appear:

- Board Members
- Board Meetings
- Community Docs
- Rules & Regs
- Architectural Rev
- Construction
- Forms
- Committtees

Next up on the tool barSubmit a Question/Comment

When you click on **“Submit a Question/Comment”** Complete the form below and click SUBMIT. Your comment or question will be emailed to the Caswell Dunes community email.. The Board or LRES will respond to your question/comment and a record of your submission will be kept.

Next up on the tool barCommunity Billboard

When you click on **“Community Billboard”** a drop down menu will appear

Friends of Fort Caswell Rifle Range

The Dunes News

The “Events” section has a form for property owners to request that an event be posted for all property owners to view. A list of former events is also available. It will give you an idea of the type of events that can be posted. You can also switch from a list to a calendar view.

The “Clubs/Activities” section is currently used for PLGA and MGA updates. Additional clubs and activities can be added.

Next up on the tool barBlogs, Helping Hands, Photo Galleries and Help

When you click on or hover over “**Blog**” the following will appear:

Blogs posted by our fellow Property Owners. We have one blog post on a trip to Ireland. Very informative for those who may be making travel plans.

When you click on or hover over “Helping Hands” a drop down menu will appear:

Volunteer Needs

The “Volunteer Needs” is the place to find or list volunteer opportunities available in our community.

Bonus Tip: You can click on “subscribe to forum” which is located near the top of the page on the left hand side so when an item is posted on the “Community Cooperation” or “Volunteer Needs” you will receive an email notification. You can elect to subscribe to a forum for and or all the subcategories.

When you click on or hover over “Photo Galleries” the following will appear:

PHOTOS!!!!

When you click on or hover over “Help” the following will appear:

Links for you to request help that will be sent to the volunteer administrators of the site.

Last but not least....the five emails on tips on the site have been combined into one comprehensive resource document and posted to the ghcommunities.net site under Help/Help Documents on the tool bar.